



Welcome new Montana Affiliates of Love INC! Thank you for your vision and commitment to “mobilizing the Church to transform lives and communities In the Name of Christ,” right here in Montana.

The Gianforte Family Foundation wants to encourage you to grow to your fullest potential as an affiliate. As such, we have committed to provide funding for you as you reach predetermined milestones in your development.

You can apply for this funding via the Login link on our website, gianfortefoundation.org. The first time you log in, you will need to contact me to either get your login credentials or confirm that you should set up a new account. You can do this via email at joy@gianfortefoundation.org.

The account should be set up under the organization that will actually receive the funding. For the first couple of milestones, this means the account will be under the church supporting the development. Later milestones will be under the affiliate’s own account. Every time you set up an account you will need the EIN for the respective organization.

The program for this funding is restricted, which means that you have to **enter an access code to view the application**. Once you log in, you can enter this code in the box in the top right corner of the page.

Current access code: Milestones

Attached, please find a chart with the seven milestones, as well as a more detailed description of each milestone. Much of this information is also on the online application.

Again, thank you for your efforts. Please feel free to contact me at the email above whenever you have questions about this funding. May the Lord bless your work!

Sincerely,

Joy Churchill
Program Director
Gianforte Family Foundation



Montana Project: Developing Love INC Affiliates

Funding Milestones

PHASE 1 - VISION

Milestone #1: *Vision carrier(s) raises \$300 from at least three churches for the first installment payment of the Love INC affiliation fee*

- **Notes:** Demonstrates real interest to proceed. Money has been deposited in a designated/reserved fund under a church's auspices.
- **Grant Amt:** \$500.00
- **Payable:** Immediate upon producing deposit receipt/report.
- **Probable Use:** To help pay for filing legal documents and affiliation fee installments in Phase 2.
- **Documentation:**
 - Copy of check to Love INC National

PHASE 2 - CREATION

Milestone #2: *All legal documents have been filed.*

- **Notes:** Documents include Articles of Incorporation, By-Laws, and IRS Form 1023.
- **Grant Amt:** \$500.00
- **Payable:** Immediate upon your receipt of copies of legal documents filed.
- **Probable Use:** To help pay for affiliation fee installments in Phase 3.
- **Documentation:** Copies of the following filed documents:
 - Articles of Incorporation,
 - By-Laws, and pages 1, 2,
 - Signature page from the IRS Form 1023.



Milestone #3: *Churches representing six denominations officially sign on as full partners*

- **Notes:** Full partner means a commitment to all “Elements of a Church Partnership.” Love INC Affiliation Agreement signed. Executive Director hired and employment agreement signed.
- **Grant Amt:** \$20,000.00
- **Payable:** Upon hiring of an Executive Director; employment agreement signed.
- **Probable Use:** To help fund first year’s budgeted operational expenses.
- **Documentation:**
 - Signed copy of the Affiliate Agreement
 - Signed copy of the Executive Director’s employment agreement,
 - A list of full partner churches (at least 6 - including their names and denominations).

PHASE 3 - FORMATION & LAUNCH

Milestone #4: *LEAD Training (formerly EDAT)*

- **Notes:** Reimbursement for LEAD training for Executive Director and other staff or leadership.
- **Grant Amt:** Up to \$850/person for LEAD training; maximum grant for 3 people (\$2,550)
- **Payable:** Upon completion of LEAD training.
- **Designated Use:** To pay for LEAD training at the nearest certified site for up to 3 persons.
- **Documentation:**
 - Receipts from the training up to the maximum amount (Up to \$850/person for up to 3 people)

PHASE 4 - MATURATION

Milestone #5: *Year 1 Love INC Consultation and Specialized Training Completed*

- **Notes:** Consultation onsite by National Love INC staff; specialized national training for newly opened affiliates.
- **Grant Amt:** Bonus of \$1,000
- **Payable:** During Year 1, upon proof of consult and training received; strategic plan formed.



- **Probable Use:** To help pay for Year 2 budgeted operational expenses.
- **Documentation:**
 - Dates of training,
 - Names and positions of the consultants from Love INC National that led training,
 - A signature from the board chair and ED that the training was completed,
 - The top two things your affiliate needs to work on from the training.

Milestone #6: *End of Year 1 Operations*

- **Notes:** One year of operations, as measured from official date the Clearinghouse began accepting calls from community members in need under Love INC National approval.
- **Grant Amt:** 2:1 Matching Grant; \$15,000 or 40% of Year 1 Budget (whichever is less)
- **Payable:** At end of Year 1, upon producing financial statements.
- **Probable Use:** To help pay for Year 2 budgeted operational expenses.
- **Documentation:**
 - Year 1: Balance Sheet
 - Year 1: Profit and Loss Statement
 - Year 1: Actual Budget
 - Year 2: Proposed Budget

Milestone #7: *End of Year 2 Operations*

- **Notes:** Second year, as measured from official opening date.
- **Grant Amt:** 1:1 Matching Grant; \$10,000 or 40% of Year 2 Budget (whichever is less)
- **Payable:** At end of Year 2, upon producing financial statements.
- **Probable Use:** To help pay for Year 2 budgeted operational expenses.
- **Documentation:** Financial statements from Year 2
 - Year 2: Balance Sheet
 - Year 2: Profit and Loss Statement
 - Year 2: Actual Budget
 - Year 3: Proposed Budget